



ADVICE

# SAP CONCUR: QUICK IMPLEMENTATION

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Our attractive package for your company in Austria

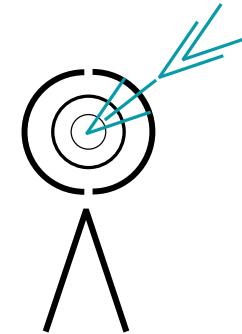


# ADVICE About us



HCM ADVICE is an internationally active consulting company, that is specialized in the conception, implementation and support of leading IT-solutions for human resources (SAP SuccessFactors, SAP HCM, SAP Concur, SIMPLERIX apps und related apps).

With offices in Lucerne, Vienna, Munich, and Shanghai, we always act close to the customers and are familiar with local conditions. This guarantees our customers high quality, strategic, conceptual, and operative support almost round-the-clock.



BULLSEYE WITH HCM ADVICE



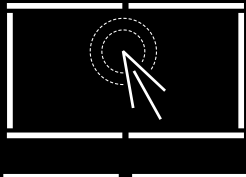
## THE COMPANY

- > Consulting experience since 1996
- > Target markets in Europe and Asia
- > Consultants strive for excellence
- > Team-orientated and people-centric



## OUR SERVICE

- > Rapidly implementable Best Practices for your HR processes
- > Coverage of SAP SuccessFactors, SAP HCM, SAP Concur and overlapping applications
- > SIMPLERIX apps for the simplification of your Human Experience Management
- > In-depth training to the extent that you desire



[www.hcm-advice.com](http://www.hcm-advice.com)





# SAP Concur package for your company

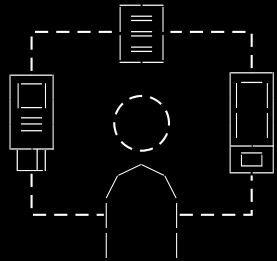
## Your journey to digital and intelligent expense and travel management in only 6 weeks!

Special times call for special solutions. Digitalization does not stop even for small and medium-sized companies and

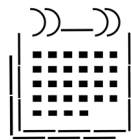
demands fast responses to many unforeseeable challenges. SAP Concur solutions help you to simplify and to automate everyday routine processes in the booking and billing of business trips – 100 percent paperless.

**We have prepared an attractive SAP Concur package for you!**

Your advantages at a glance:

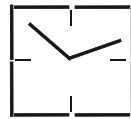


Learn more about SAP Concur® Expense



### Rapid Implementation

We know that your everyday business is stretched to the limit! The digitalization of your processes need not take a long time and does not need to take up a lot of your in-house resources. In just 6 weeks you can profit from intelligent and automated processes.



### Time Reduction and Flexibility

Move away from time-consuming and error-prone manual accounting processes! Thanks to modern travel cost management, your employees can settle their travel expenses with little time expenditure and invest their time in strategically more important projects.



### Cost-Saving and Transparency

Automated expense management helps you avoid costly mistakes and unexpected expenses for your employees. This ensures that travel and expense budgets are not exceeded.



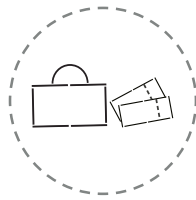
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# SAP Concur package for your company

SAP® Concur® Partner

External implementation outlay  
**OF 5 DAYS**

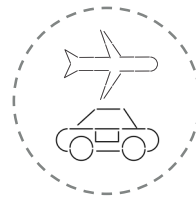
Our SAP Concur package contains the following services:



Travel expense billing according to legal guidelines



Statutory tax rates for Austria



Entry of standard expense types (hotel, flight, bus, rental car, ...)



Approval of travel expenses by manager



Interface to automatic upload of user data



Standard book-keeping export for accounting



Two online training courses



Kick-off workshop & implementation meetings

## Additional Services



On-site workshops and meetings (where necessary)



Configuration of SAP ERP integration (FI and HCM) with "Integration with Concur Solutions" (3-5 days)

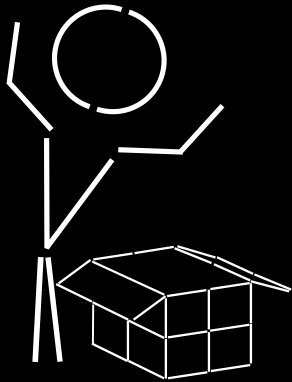


Support with tests and test cases (2 days)



Training documentation for end users (1 day)

**Interested?** Then contact us without obligation. We will be glad to prepare an offer with individual additional services for you.





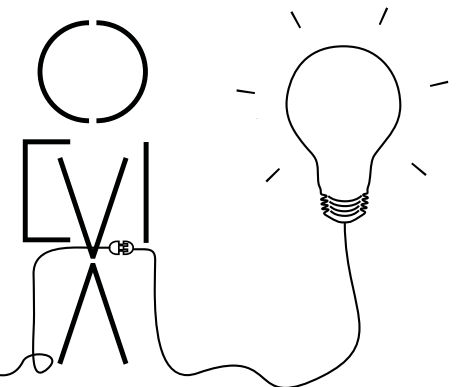
# ADVICE Contact

SAP® Concur® Partner



**Depend on a reliable  
implementation partner  
and contact us today!**

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light up with our  
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